

ACTIVENTURE

BOOKING CONDITIONS

1. Procedures

Please read these conditions carefully. To provisionally book a place on an Activenture week you should return the completed booking form to The Head of Activenture, Hindleap Warren, Wych Cross, Nr Forest Row, East Sussex, RH18 5JH. We will check the details and send you a Care Plan/ Medical Form.

This booking form does not guarantee a place.

2. Admissions Criteria

Activenture is open to young people 8-18 years of age with disabilities and/or special needs.

Activenture is usually unable to take children who have a history of running off and/or are likely to persistently display violent/aggressive behaviour.

London Youth will assess each application on an individual basis so that every effort can be made to ensure that Activenture is appropriate for the young person.

It is the parents /carers responsibility to ensure that correct and full information is clearly given on the Booking Form, Care Plan/Medical Form and that it is updated before the commencement of the Activenture week.

London Youth reserves the right not to accept a child.

3. Care of your Child

Should an unforeseen difficulty arise while your child is on and participating in Activenture that results in it being difficult or not possible to provide adequate care, it may be necessary for the child to leave.

Extreme homesickness/distressed, illness and difficult behaviour can also lead to this situation.

It should be emphasised that this is very much a last resort.

Parents/carers will need to ensure that there is always someone available to take the child away at any time during the week, someone always contactable by phone, someone to transport the child to Activenture and take away.

4. Price and Surcharges

We guarantee the price for Activenture will not change once the booking has been confirmed.

5. Payment

Full payment must be made on receipt of the invoice.

Cheques should be made payable to Activenture and sent to Hindleap Warren, Wych Cross, Forest Row, E. Sussex RH18 5JH.

6. Alterations and Cancellations

Very occasionally it may be necessary for us to cancel an Activenture week or need to limit the number of places. If an acceptable alternative is not available we will refund all money.

If you need to cancel a booking the person who has signed the booking form should also sign a written notification of cancellation. **If we are unable to fill the cancelled place, we will charge a cancellation fee based on the total price paid.**

If payment is not received we reserve the right to cancel your booking.

7. Insurance

The Centre and its staff are insured by London Youth with a Public Liability Indemnity of £5 million. However, all parents/carers are advised to insure against personal accident, loss of baggage, as well as cancellation. Neither London Youth, nor its staff, are responsible for any liability in this respect.

Activenture endeavour's to provide a worthwhile, stimulating and best possible experience for your child in line with laid down procedures, standards and risk assessments.

Standards and policies are available on request.

(updated April 09)